



AGREEMENT

BETWEEN

The Institut Polytechnique LaSalle Beauvais-Esitpa

AND

The University of Louisiana at Lafayette

In recognition of the mutual benefits derived from scholarly interaction, **The Institut Polytechnique LaSalle Beauvais**, (hereinafter referred to as “LaSalle Beauvais”) and **The University of Louisiana at Lafayette** (hereinafter referred to as “UL Lafayette”) agree to establish exchange arrangements, between the institutions mentioned above.

1. DEFINITIONS

For the purpose of this agreement, “home” institution shall mean the institution at which the student intends to graduate, and “host” institution shall mean the institution that has agreed to accept the student from the home institution.

Semester or academic year shall normally refer to the period relevant to the host institution’s academic calendar.

2. PURPOSE OF THE AGREEMENT

The general purpose of this Agreement is to establish specific educational relations and co-operations between the two participating institutions in order to promote academic linkages and to enrich the understanding of the culture of the two countries concerned.

The purpose of the exchange between faculty members is to promote collaborative research and other educational developments, and to further mutual understanding.

The purpose of each student exchange is to promote academic development and cultural understanding. The exchange is to enable students to enroll in courses at the host institution for credit, which will be transferred and applied toward their degrees at their home institution.

3. FACULTY AND STAFF EXCHANGES

Both institutions may accept to host scholars from the partner institution. In the absence of any specific agreement to the contrary, all expenses of salary, travel, living, and associated costs will be the responsibility of the visiting scholar, and/or their home institution as applicable.

Detailed terms and conditions for the exchange of faculty and staff shall be subject to a specific written agreement for each individual case. The purpose of the exchange may be for teaching, research, and/or professional development.

The host institution will provide the normal services for visitors including office space, access to internet and e-mail, phone with local call capability, and library facilities.

To the limit of its capability, the host institution will assist in facilitating accommodation for the visitor, and will assist in matters of health, language, and local customs.

4. JOINT RESEARCH PROGRAM

The two institutions will seek opportunities to co-operate in research endeavours and the publication of results. The detail of specific research activities will be determined by the mutual agreement of both faculties. The form of co-operation may vary according to the individual goals of each project.

5. STUDENT EXCHANGES

(1) NUMBER

Each institution is prepared to send and receive an equivalent number of students in exchange annually. The exchange will involve a maximum of 4 students per academic year from each institution.

(2) PARITY

While parity in the number of exchanges is the goal, the institutions recognise that it may not be possible to achieve it in any given semester of the exchange. Every effort will be made to achieve parity over a period of five academic years.

(3) QUALIFICATIONS

The home institution will nominate students for the exchange on the basis of academic merit and eligibility, as well as other factors, as agreed upon by both institutions, including but not limited to the completion of curricula that are prerequisite for participation in the program. Each institution will provide the other with information about the performance and academic background and records, together with letters of recommendation. The host institution reserves the right to make final judgment on the admissibility of each student for the exchange. Each exchange student should demonstrate his/her academic proficiency by a certified transcript.

The home institution will recommend students for the program who have sufficient language proficiency, as determined by the host institution, to effectively participate in the instruction program offered at the host institution.

(4) COSTS

(a) Tuition and fees

Students will pay their regular tuition to the home institution for the number of credit hours equivalent to the course or courses at the host institution. They will be exempted from paying tuition and fees at the host institution, except when specific course fees are warranted (for instance for labs, etc.). In that particular instance, they will be duly informed of the exact nature and function of such fees.

The student shall be responsible for all travel, living, and miscellaneous expenses incurred in attending the host institution, including but not limited to meals, transportation, and lodging.

(b) Board and Room Charges

Each student will receive assistance from the host institution in locating suitable accommodation. Students will make their own arrangements regarding food. The cost of accommodation is the responsibility of the exchange student.

(c) Transportation

Each student is responsible for his/her own international transportation costs (unless special arrangements are made by the home institution).

(d) Medical insurance

Exchange students must provide their own medical insurance (including vacation periods) to include medical evacuation and repatriation benefits. The cost of the insurance will be paid by the exchange student (unless special arrangements are made by the home institution).

(e) Responsibility insurance covering clinical training

The host institution shall secure and maintain appropriate professional liability insurance or properly reserved self-insurance for the students who participate in clinical practice as part of the curricula. Upon request by the home institution, the host institution shall provide evidence of this insurance coverage.

(f) Student union fee

The payment of prospective student union fees at the host institution shall be the responsibility of the individual student.

(g) Adequate funds

Students selected shall satisfy the host university that they have adequate funds for subsistence during their stay.

6. GENERAL PROVISIONS

(1) ACADEMIC CONTENT

Exchanges will conform to the requirements of the host institutions. Exchange students will be subject to the rules and procedures as specified in the host institution's course catalogue and student handbook, or equivalent documents, for the academic year in which they are enrolled. The students will have the rights and privileges enjoyed by any other student on the host campus.

(a) Students are to be undergraduates who must have completed their first 2 years of study at the home institution, graduate, or postgraduate students.

(b) Exchange students will participate in the normal academic courses offered by the host institution.

(c) In selecting courses, students may choose from the range of courses offered at each institution. The host institution will send to the home institution information about the courses available, including enrollment limitations. The host institution will make every effort to assist students when enrolling in courses.

- (d) Each student accepted by host institution will be expected to participate in the host institution at the same level of competency as any other student enrolled at the host institution.

(2) EXCHANGE STUDENT RECORDS

Prior to the final selection of students for participation in the exchange, the home institution will provide to the host institution the performance records and academic background of each candidate. It is understood that both institutions will strive to select only individuals of the highest quality and ability for participation in the program. The host institution will make the final decision as to the acceptance of the individual students nominated by the home institution, in accordance with its admission policies governing students, and will notify the home institution in writing of acceptance or rejection.

Within four weeks of the end of each semester or corresponding period of study, the host institution will provide the home institution with the report (transcript) of courses and grades for each exchange student.

(3) ACADEMIC RESOURCES

Each student will be provided with the same academic resources and supporting services as are provided to other students of the same academic level at the host institution. The host institution will designate a coordinator to assist students enrolled in the exchange programme.

(4) ACADEMIC CREDIT

Details pertaining to academic credit and assessment of degree applicability of courses taken at the host institution will be negotiated separately and will not be a part of this Agreement. Negotiations on academic credit transfer will be undertaken by exchange of correspondence between appropriate officers at each institution.

(5) EXCHANGE STUDENTS FAMILIES

It is not anticipated that spouses or dependants will accompany any of the students. Where such an arrangement is proposed, it is subject to the approval of the host institution on the understanding that all additional expenses incurred by accompanying spouses or dependants are the responsibility of the individual exchange student.

(6) CITIZENS OR PERMANENT RESIDENTS

The students must be citizens or permanent residents of the country of their home institution, or hold a valid temporary resident visa for that country.

(7) INTRODUCTION

Participating students shall be entitled to participate in any introductory courses or programmes that may customarily be arranged for foreign students at the host institution.

7. ADMINISTRATION OF THE AGREEMENT

(1) ANNUAL PROGRAMME CALENDAR

Exchanges may take place for an academic year or for a semester. A student who leaves the programme early for any reason is not entitled to a refund of tuition paid at the home campus or any accommodation charges assessed at the host institution.

(2) PROGRAMME REVIEW

Both institutions will be responsible for a regular review of the programme no later than April 1 of each year. This review may make appropriate and mutually agreed modifications as required and identify new opportunities for co-operation in exchanges and research.

(3) PROGRAMME APPROVAL

Proposals for succeeding years' exchanges will be prepared and reviewed prior to April 1 of each year. Each institution will exchange information about their opportunities and specific needs for the period designated, with an identification of the resources that will be available to support the exchanges at each institution.

(4) ADMINISTRATION

For the implementation and care of this agreement both parties will appoint responsible officers. In the case of LaSalle Beauvais, this responsibility will be entrusted to the Director of International Relations and in the case of *UL Lafayette* to the Director of the Office of International Affairs. Notices shall be sent to the following addresses:

INSTITUT POLYTECHNIQUE LASALLE
BEAUVAIS
International Relations Services
19, Rue Pierre Wagnet BP 30310
F-60026 Beauvais Cedex
Phone number: 33 3 44 06 38 43

UNIVERSITY OF LOUISIANA AT
LAFAYETTE
Office of International Affairs
Student Union, Room 136
620 McKinley Street
P.O. Box 43932
Lafayette, LA 70504, USA
Phone number: (337) 482-6819

8. TERMINATION

This Agreement will commence on the day of last signature of both parties and shall remain in effect for a period of five (5) years unless terminated earlier by either institution. Such termination by one institution shall be effected by giving the other institution at least six (6) months advanced written notice of its intention to terminate. If such notice is given, this agreement shall terminate: (a) at the end of such six (6) months; or (b) when all students enrolled in a course of study under the agreement at the time such notice is given have completed their respective courses of study under the agreement, whichever event occurs last. Termination shall be without penalty. If this agreement is terminated, neither LaSalle Beauvais nor UL Lafayette shall be liable to the other for any monetary or other losses that may result. In no case shall the term of this agreement extend beyond the term of the Cooperation Agreement between the parties.

In order to enhance the efficacy of their cooperative activities, LaSalle Beauvais and UL Lafayette agree that it should be possible to amend this Agreement of Cooperation by means of mutually agreed upon additional written clauses.

9. BUDGETARY CONSIDERATIONS.

Resources for implementation of this agreement may come from either party, depending upon budgetary availability. Neither party is obligated to expend any resources in connection with this agreement unless specifically stated otherwise in this agreement. No implementation of any portion of this agreement may be initiated prior to the written assurance of such budgetary

availability to the other party hereto. To the extent any external funding is required by a party in order to implement this agreement and funding for such purposes is not appropriated to that institution or is not otherwise available to the institution, the institution shall have no further financial obligations upon such determination. Should either institution not have funding to carry out any obligations of a particular exchange effort conducted under this agreement, it shall immediately notify the other institution of such fact and of such portions of the agreement that may be deemed terminated or modified due to the lack of funding.

10. RIGHT OF INSPECTION.

Parties agree that each institution shall permit the other institution to inspect facilities and services utilized in connection with any activity conducted under this Agreement.

11. RESOLUTION OF DISPUTES.


This Agreement is based on the common trust and good faith of the parties. In case of disputes, the parties, through the liaisons designated in this agreement, shall make a good faith effort to obtain an amicable resolution.

EXECUTED by Institut Polytechnique LaSalle Beauvais-Esitpa and The University of Louisiana at Lafayette in duplicate (2) copies in English, each of which shall be deemed an original and of which each university has taken one. Each university may accompany the signed Agreement with a translated version for internal reference purposes, always recognizing the English version as having legal authority.

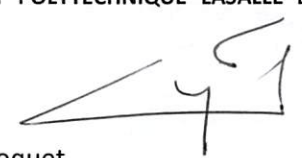
THE UNIVERSITY OF LOUISIANA AT LAFAYETTE

E. Joseph Savoie

President

Date: _____  *ES*

THE INSTITUT POLYTECHNIQUE LASALLE BEAUVAIS-ESITPA


Philippe Choquet

President

Date: 4 mai 2016

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