# Index

### A

Academic Affairs, organization of, II-6 academic dishonesty. See control of classes academic freedom, IV-1. See also Appendix A Document II Accredited Programs, I-2 adjunct faculty, V-3 advanced study for faculty, V-13 advising, V-12 advising student organizations, VII-7 affirmative action. See Appendix A Document I Alcohol & Drug Policy. See Appendix A Document XV Animal Care. See Appendix A Document XXXII annual leave, V-13 annuity plan, VI-3 appealing grades. See Appendix A Document IX appointment to faculty and other academic staff appointment letters, V-2 procedures, V-2 types of appointments, V-3 assessment, VII-6 athletics, VII-6 attendance policies, IV-3, See also class attendance

### В

Board of Regents, II-2 Board of Supervisors, II-3 budget, university, III-2

# С

cafeteria plan, VI-3 campus presence, IV-2 Center for Gifted Education, VII-1 civil leave, V-13 class attendance, IV-1, See also Appendix A Document XXIII class field trips, IV-2 Classroom disruption. See control of classes classroom duties, V-12 classroom visiting privileges, IV-3 visiting lecturers, IV-3 commencement, V-12 committees, service on, V-12, See University Committees compensation limitations academic vear employee. III-3 fiscal year employees, III-3 computer access, V-17, See also Appendix A Document III

computer and network. See Appendix A
Document III
computer software, use of. See Appendix A
Document VI
computing support services, VII-5, See also
Appendix A Document III
Consulting, IV-6
Continuing Education, department of, VII-1
control of classes, IV-2
copy centers, VII-4
copyright policy. See Appendix A Document XIV
Counseling and Testing Center, VII-2
credit union. VI-1

### D

dead days. IV-4 deans, selecting. See Appendix A Document **VIXX** dental insurance. VI-1 department heads, duties, roles and responsibilities. See Appendix A Document **XXXVI** department heads, selecting. See Appendix A Document XIX department mailbox. V-17 disability services, IV-4 Discrimination Appeals Committee. See Appendix A Document XXXI Discrimination Policy and Procedures, I-3, See also Appendix A Documents I, XXX Dupre Library. See Library

## Ε

emeritus policy. See Appendix A Document XXV employment. See also appointment to faculty forfeiture of, V-16 endowed chairs. See grants and awards equipment policies. See Appendix A Document V evacuation. See Appendix A Document XXVII examinations, IV-4 external funding, IV-5 extra pay. See compensation limitations

## F

faculty appointments, V-2
faculty evaluation, V-8, See also Appendix A
Document XXXV
faculty meetings, V-18
faculty orientation, V-12
faculty personnel policies, V-1
faculty responsibilities, V-12
faculty salaries, III-1
Faculty Senate, V-18
Faculty Teaching Qualifications. See Appendix
A Document XXXIX

faculty workload policy. See Appendix A sick leave, V-14 Document XXI nine-month employee, V-15 Family Educational Rights & Privacy Act of twelve-month employee, V-15 1974. See Appendix A Document XXXIV lecturer, V-4 family leave, VI-1 Library, VIII-1 FERPA, IV-3 lectures, VIII-2 fiscal policies, III-1 library tours, VIII-2 loan policy, VIII-1 online databases, VIII-2 grade appeals. See Appendix A Document IX ordering books and periodicals, VIII-2 grading policies, IV-3 reserve desk, VIII-1 Graduate Faculty, appointment to, IV-7 study carrels, VIII-1 library privileges, V-17. See also Section VIII grants and awards. VII-6 grievance, V-17, See also Appendix A The Libraries Documents XVII, XVIII Н mediation. See Appendix A Document XVII health and safety policy. See Appendix A Motor Vehicles, Use of. See Appendix A Document XXVIII Document XXXVIII history, I-1 Honors Program, VII-3 new faculty orientation, V-12 nondiscrimination, I-3, See also Discrimination ideal university professor, V-5 Policy and Procedures citizenship and service, V-5 non-reappointment, V-9 research and scholarship, V-5 non-tenure track appointments, V-3, V-9 teaching, V-5 illness or injury, IV-2 Indirect cost. See Appendix A Document XXXVII off-campus faculty, V-4, See also Appendix A Information/Media Networks, VII-3 Document XVI insurance office hours, IV-3 dental, VI-1 office space, V-17 disability, VI-2 organization of UL Lafayette, II-1, II-4 life, VI-2 outside employment, III-2, V-11 medical. VI-2 professional, VI-2 intellectual property. See Appendix A Document parking, V-17 payroll deduction, III-1 intersession employment, V-10 performance evaluation, V-8 personnel records, V-16 Policy Documents. See Appendix A keys, V-17 President, II-4 KRVS, VII-6 printing services, VII-4 professional ethics. See Appendix A Document laboratory assistants, V-4 professorships. See grants and awards leaves Program Review and Discontinuance, Seeadministrative leave, V-16 Appendix A-X 1 promotions, V-7 annual leave. V-13 civil leave, V-13 criteria for promotions compensatory leave, V-15 assistant professor, V-8 family leave, VI-1 associate professor, V-8 leave without pay, V-13 instructors, V-7 military and defense leave, V-16 professor, V-8 other leave, V-16 procedure for promotion, V-8 sabbatical leave, V-14 public office, seeking or holding, V-11

# R recreational facilities, VII-7 recruitment of faculty members. See Appendix A Document XXVI Regents, Board of, II-2 registration, IV-3 regular continuing faculty, V-3, V-9 remediation procedures. See Appendix A Document XXXV remuneration. See Appendix A Document VIII Research Associate, V-4 research integrity policy. See Appendix A Document XXII research policies, IV-4 Research Scientist, V-4 resignation of faculty members. See Appendix A Document XXVI resignations, V-10, See also Appendix A Document XXVI retirement system, VI-2

### S

sabbatical leave, V-14 salaries. III-1 scholarships, VII-4 secretarial assistance, V-17 sexual behavior. See Appendix A Document XI sexual harassment. See Appendix A Document sick leave. V-14 smoking policy. See Appendix A Document Speech, Language, and Hearing Center, VII-5 Study Abroad Program, VII-7 summer employment, V-10 summer enrichment programs. See Center for Gifted Education summer research awards, VII-6 Supervisors, Board of, II-3 support services, V-17 syllabus, IV-3

# Т

tax-exempt program, VI-3
teaching load, IV-4, See also Appendix A,
Document XXI
Teaching Qualifications. See Appendix A
Document XXXIX
telephone access, V-17
television production, VII-5
temporary appointments, V-3
tenure, V-6, See also Appendix A Document II
continuity of, V-7
evaluation and notification, V-6
forfeiture of tenure, V-16

probationary period, V-6
tenured appointments, V-3, V-10
tenure-track appointments, V-3, V-10
Textbook Orders. See Appendix A Document
XXXIII
textbooks, IV-3
travel allowances, III-1, See also Appendix A
Document XII
travel regulations. See Appendix A Document
XII
tuition waiver policy
employees, VI-4
spouses and children, VI-4
tutoring, VII-5

#### u

UL Lafayette, organization of, II-4
University Art Museum, VII-7
University College. See Appendix A Document XVI
University Committees. See Appendix B
University Council, II-4
university employees, use of. See Appendix A
Document VII
university equipment, use of. See Appendix A
Document VII
university vehicles, use of. See Appendix A
Document VII

### ٧

Vice President, Academic Affairs, II-4
Vice President, Administration and Finance, II-5
Vice President, Enrollment Management, II-5
Vice President, Research, II-5
Vice President, Student Affairs, II-5
Vice President, University Advancement, II-5
violence-free workplace policy. See Appendix A
Document XX
visiting faculty, V-4

### W

worker's compensation, VI-5 workload policy. See Appendix A Document XXI