Memorandum of Understanding for a

Coordinated Undergraduate Degree Program (CUDP)

Between

The University of Louisiana at Lafayette, Louisiana, USA (UL-LAFAYETTE)

And

Wuhan Institute of Technology, Wuhan China (WITC)

The University of Louisiana at Lafayette (UL-LAFAYETTE) and Wuhan Institute of Technology of China (WITC) agree to participate in a Coordinated Undergraduate Degree Program (CUDP), whereby WITC students complete courses at WITC toward their Engineering degree, and transfer to UL-LAFAYETTE for the remainder of the courses necessary to obtain an UL-LAFAYETTE BS Degree from its College of Engineering. The basic obligations of each party in this Agreement are set forth in Section I. Costs, regulations and administrative procedures are stipulated in Section II.

For good and valuable consideration, and intending to be legally bound hereby, the parties agree as follows:

Section I

Eligible Programs

1) WITC students who have been accepted into the CUDP at UL-LAFAYETTE will be eligible to enroll in courses and, subject to compliance with applicable program requirements, graduate with an UL-LAFAYETTE undergraduate degree in an accredited program in the College of Engineering. UL-LAFAYETTE guarantees the students transferred from WITC to have the same rights, including scholarship opportunities, as all the students in UL-LAFAYETTE.

Visas and Immigration Status

2) UL-LAFAYETTE will assist WITC students in the process of obtaining appropriate visas and other travel documents required by U.S. immigration laws.

3) Each WITC student will be responsible for maintaining valid and legal immigrant status for the entire duration of enrollment in the CUDP.
University Liaisons

4) UL-LAFAYETTE and WITC, each, will designate a College of Engineering faculty representative to serve as liaison for the program. They will confer periodically with each other.

Housing

5) CUDP students will be eligible for available housing during their period of study at UL-LAFAYETTE, either on or off campus, including limited home-stay housing. Every effort will be made to give students their first housing choice, but a specific type of housing cannot be guaranteed.

Laws and Regulations

6) CUDP students will be subject to laws of the national, state, and local jurisdictions in which UL-LAFAYETTE is located, and will be expected to comply with such laws. In addition, each WITC student who enrolls at UL-LAFAYETTE will be expected to comply with UL-LAFAYETTE policies and procedures. A student who fails to maintain satisfactory academic performance or who violates UL-LAFAYETTE policies may be subject to dismissal.

Insurance

7) CUDP students enrolled at UL-LAFAYETTE will be required to purchase and maintain adequate health insurance coverage while participating in the CUDP. The health insurance coverage must meet minimum requirements prescribed by UL-LAFAYETTE. At the time of enrollment, each student must provide proof of such insurance coverage, translated into English. Students who do not provide proof of adequate insurance will be required to enroll in the UL-LAFAYETTE international student insurance program, and will be charged the appropriate rate.

Withdrawal and Transfer

8) CUDP students who withdraw from, or are unable to maintain enrollment in the CUDP, will be subject to the UL-LAFAYETTE refund policy with regard to all tuition and fees.

9) In case a student participating in the CUDP withdraws from all classes prior to the conclusion of an academic semester, UL-LAFAYETTE will notify WITC within a reasonable time of the student’s withdrawal.

Section II

Pre-Application and Admission Requirements

1) WITC students who apply to the CUDP must first be nominated by WITC.
2) WITC will ensure that each CUDP nominee:

a) Has a letter from the WITC liaison specifically stating that the student has completed requirements as agreed to below and that WITC is fully supportive of the student entering the CUDP between WITC and UL-LAFAYETTE,

b) Meets the following requirements of English proficiency:

   TOEFL Scores. Original results of the Test of English as a Foreign Language (TOEFL). A minimum score of 525 paper based, 195 computer based, or 71 internet based is needed for admission. Or

   IELTS Scores. Original results of the International English Language Testing System (IELTS). A minimum score of 6.0 is needed for admission.

c) Has a cumulative GPA of 3.0 (on a scale of 4.0 with A - 4.0, B - 3.0, C - 2.0, D - 1.0, and F - 0.0) or better at WITC

d) Fills out and submits, along with all required documents, the UL-LAFAYETTE international student online- application-form along with the requisite application fee.

e) Has established that course offerings available at UL-LAFAYETTE and the participating CUDP Undergraduate degree programs are compatible with her/his academic goals.

f) Has no disciplinary action pending at WITC.

g) Will be acceptable for admission to CUDP at UL-LAFAYETTE.

   Each student will submit official or certified true copies of all post-secondary academic records, transcripts, notes and/or mark sheets from WITC. For courses not covered by the articulation agreement described below, a course program syllabus should accompany the records. NOTE: The appropriate letter of admission and visa form will be issued only after all credentials have been received, and the applicant has been admitted to the University.

3) UL-LAFAYETTE will determine the academic eligibility of each student nominated by WITC as a transfer student, and will have the right to refuse admission to any WITC nominee who does not meet the Registration and Enrollment requirements set forth by UL-LAFAYETTE. Credits for courses taken at WITC will be awarded based on the course contents and grades in the courses, in accordance with an articulation agreement which will be negotiated between UL-LAFAYETTE and WITC within the first year after this agreement is signed. Each student will have to fulfill the UL graduation requirements of his/her program in order to receive a degree from UL.
Registration and Enrollment Requirements

4) CUDP students must be enrolled and registered for a full course load while enrolled at UL-LAFAYETTE.

5) Once a WITC student is offered and accepts admission to the UL-LAFAYETTE CUDP, UL-LAFAYETTE will appoint an advisor to help the CUDP student with course selections.

6) Under the MOU, UL-LAFAYETTE shall provide appropriate academic programs for CUDP students from WITC. Each participating academic program at UL-LAFAYETTE shall develop and provide WITC an articulation document, to be reviewed periodically, containing WITC courses that can be transferred to UL-LAFAYETTE and a study plan showing UL-LAFAYETTE courses towards obtaining BS degree from UL-LAFAYETTE through the academic program.

Tuition and Fees

7) CUDP students will be responsible for their application fees, non-resident tuition fees, and student fees, as well as their living costs. The students may apply for Cayenne International Transfer Scholarship (http://oia.louisiana.edu/waiver.shtml) for non-resident fee exemption. However, these scholarships are highly competitive and the applicants are not guaranteed that they will receive the scholarship.

Convenience Facilities

8) UL-LAFAYETTE will provide guidance to CUDP students in the use of various support facilities at UL-LAFAYETTE including libraries, computer labs and other regular university facilities.
Other Provisions

9) The CUDP procedures and requirements described herein are based on UL-LAFAYETTE University and departmental policies that may change from year to year. The most current information will be available from www.louisiana.edu and that information will supersede the procedures and requirements described herein.

Government Requirements

10) WITC students in CUDP at UL-LAFAYETTE shall meet all immigration requirements of the United States of America including, where appropriate, arrangements for their family members and dependents. The students shall ensure that they keep UL-LAFAYETTE fully informed of their movements and their contact details during the period of their studies at UL-LAFAYETTE. UL-LAFAYETTE will act as the point of contact with the student during this period.

Commencement and Duration of the Agreement

11) This Agreement may be modified through the mutual discussion and consent of the two universities, and shall remain in effect from the date of signature for an initial period of five years. Thereafter, it shall be automatically renewed each year; however, after the initial period either university may terminate or revise the agreement by giving one year written notice of such intent.

12) In the event that either party terminates the Agreement, the host institution shall honor the terms of the Agreement for students whose exchange has been approved prior to termination, as if the Agreement remained in force for the period of exchange.

In witness whereof, the parties have caused this agreement to be executed as of the date written below.

E. Joseph Savoie, Ph.D., President UL-LAFAYETTE

Yuanxin Wu, Ph.D., Party Secretary
Wuhan Institute of Technology

Mark E. Zappi, Ph.D., Dean, College of Engineering, UL-LAFAYETTE