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Vice President
for Academic Affairs

Ray P. Authement College of Sciences
School of Computing and Informatics

301 East Lewis Street
James R. Oliver Hall
Lafayette, LA 70504-4330 USA
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Université des Acadiens

Dr. James Henderson, Provost
University of Louisiana at Lafayette

April 17, 2015

Dear Dr. Henderson:

Members of the Task Force to Review Space Usage in Oliver Hall respectfully submit our recommendations, as per your charge dated November 4, 2014. Members of the task force are as follows: Barry Ancelet, Bill Crist, Hsiu-Yueh "Sonya" Hsu, Nona Istre, Robert McKinney, Michael Totaro (Chair), Steven Oubre, Thomas Sammons. The task force has accomplished the following:

- Identification of building resource needs of all units in James R. Oliver Hall (OLVR)
- Articulation of current building resource uses by all units in OLVR
- Assessment of the alignment between needs and current uses
- Recommendation of two alternatives for your consideration

The attached report details recommendations by the task force. If you have any questions or concerns, please feel free to contact me via telephone (337-482-5697) or via email (miket@louisiana.edu).

Thanking you in advance,

Michael W. Totaro, Ph.D., Chair
Task Force to Review Space Usage in Oliver Hall

University of Louisiana at Lafayette

Task Force to Review Space Usage in Oliver Hall Milestone IV (Final) Report April 15, 2015

Members: Barry Ancelet, Bill Crist, Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Michael Totaro (Chair), Steven Oubre, Thomas Sammons

Background: On November 4, 2014 Provost Dr. Henderson convened a meeting with members of the Task Force to Review Space Usage in Oliver Hall, the charge of which is as follows:

As per State of Louisiana Guidelines,

1. Identify building resource **NEEDS** of all units in James R. Oliver Hall (OLVR)
 - Dean’s Office, Ray P. Authement College of Sciences
 - School of Computing and Informatics (CMIX)
 - Center for Advanced Computer Studies (CACCS)
 - Computer Science Program (CMPS)
 - Informatics Program (INFX)
2. Articulate current building resource **USES** by all units in OLVR
3. Assess the **ALIGNMENT** between **NEEDS** and current **USES**
4. Submit recommendations to Provost Dr. Henderson, no later than April 15, 2015

In addition to the initial meeting on November 4, 2014, the task force met on the following dates:

January 13, 2015

February 18, 2015

March 25, 2015

April 14, 2015

Minutes from all task force meetings are provided in Appendix A of this report. Additionally, the task force submitted three “Milestone” reports, following completion of the work in items 1, 2 and 3 above. These reports are provided in Appendix B.

Members of the task force agreed that any recommendations made to Provost Dr. Henderson should accommodate the current and expected building resource needs of the Ray P. Authement College of Sciences Dean and Staff, as well as the School of Computing and Informatics. The

School of Computing and Informatics consists of three units: Center for Advanced Computer Studies (CACCS), Computer Science Program (CMPS), and Informatics Program (INFX). As such, recommendations made by the task force should: (1) facilitate cohesion among the three units; and (2) preserve the unique characteristics of each of the three units.

Recommendations: Members of the task force respectfully submit two alternatives to Provost Dr. Henderson, for his consideration. These alternatives are indicated below (listed in the order in which they were developed). The alternatives create a second administrative suite in Oliver Hall that responds to the changing organizational structures of the college and school, while maximizing the efficient use of spaces and resources.

Alternative A

Modify the "bullpen space" on 3rd floor – at present, very much underutilized – so that it may accommodate the following "new" spaces:

- Lobby
- School Director's office
- CACCS Coordinator's office
- CMPS Coordinator's office
- INFX Coordinator's office
- Administrative Assistant's office (3 cubicles)
- Copy room
- Student workers

The revised blueprint, "3rd Floor Plan Revisions_041415," illustrates Alternative A.

Currently, the "bullpen" is an open space that contains cubicles. This alternative would require construction of new walls, as well as the addition of HVAC and electrical, etc. It includes using an existing conference room and incorporating two existing offices into the new suite.

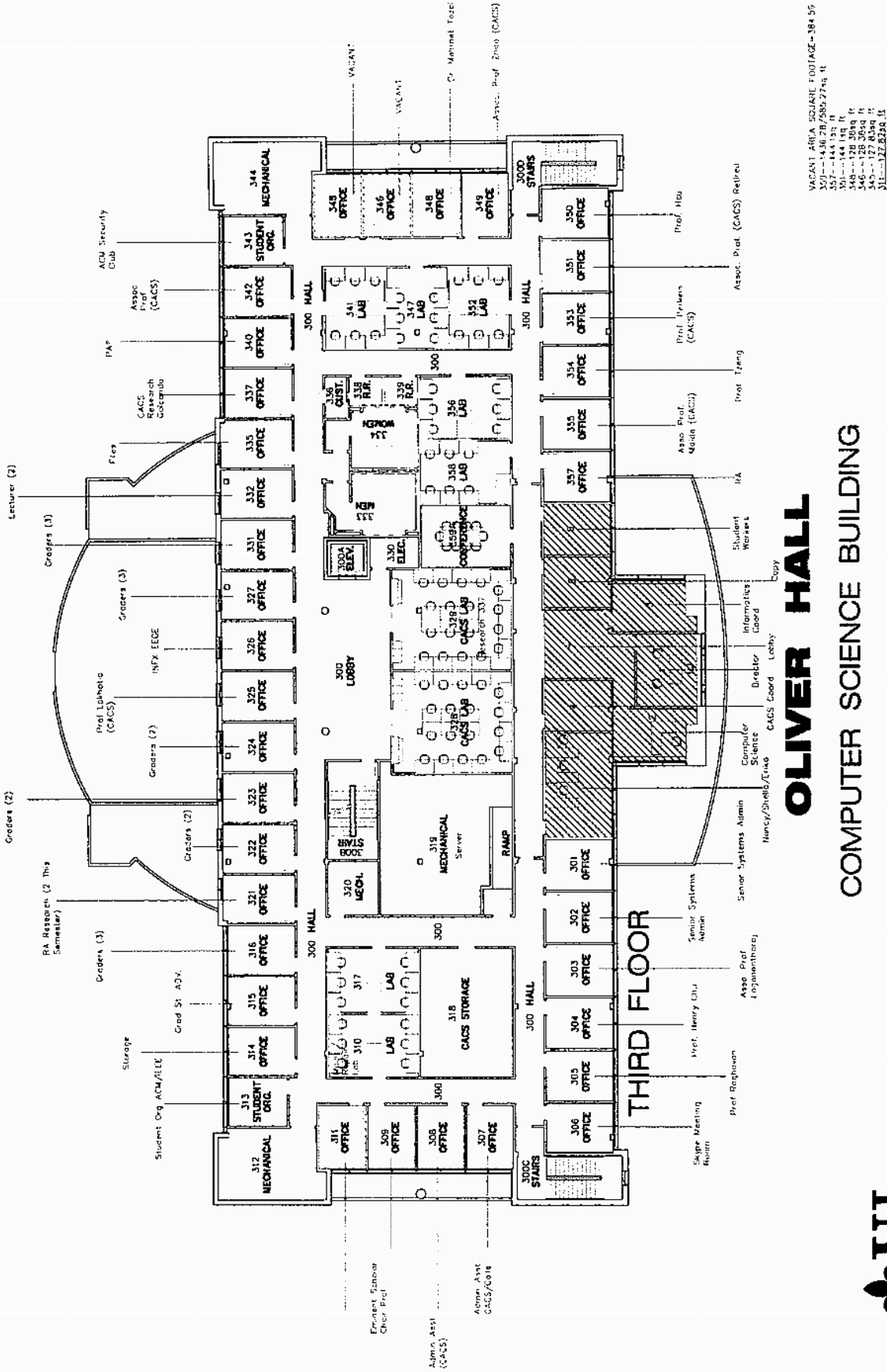
Alternative B

Modify (and expand) the area in and around the OLVR 222 Suite, in order to accommodate essentially the same "new" spaces as indicated in Alternative A, with the following differences:

- In contrast to the 3rd floor alternative, this particular alternative includes a public welcome and exhibit area to display the accomplishments of the school which may include the School logo, or even logos of each of the three units (CACCS, CMPS, and INFX)

- Currently, the OLVR 222 Suite is comprised of offices, walls, HVAC, electrical, etc.

The revised blueprint, "2nd Floor Plan Revisions_022715," illustrates Alternative B. This option reconfigures the existing suite, and incorporates the current "library" space as well as a portion of the faculty lounge.



VACANT AREA SQUARE FOOTAGE = 384.55
 300A - 144.15 sq. ft.
 300B - 144.15 sq. ft.
 300C - 144.15 sq. ft.
 TOTAL = 432.45 sq. ft.

UL LAFAYETTE
 UNIVERSITY OF LOUISIANA - MAIN CAMPUS

OLIVER HALL
 COMPUTER SCIENCE BUILDING

14825.DWG

Appendix A. Minutes of Task Force Meetings

Task Force to Review Space Usage in Oliver Hall
Meeting Minutes – November 4, 2014

IN ATTENDANCE

Dr. Jim Henderson, Provost; Dr. Azmy Ackleh, Dean of RPA College of Sciences

Members Present:

Bill Crist, Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Michael Totaro (Chair)

Excused Members:

Steven Oubre, Thomas Sammons

CHARGE OF TASK FORCE

Dr. Henderson articulated the charge of the task force and the expected timeline for our work:

As per State of Louisiana Guidelines:

1. Identify building resource **NEEDS** of all units in James R. Oliver Hall (OLVR)
 - Dean’s Office
 - School of Computing and Informatics (CMIX)
 - Center for Advanced Computer Studies
 - Computer Science Program
 - Informatics Program
2. Articulate current building resource **USES** by all units in OLVR
3. Assess the **ALIGNMENT** between **NEEDS** and current **USES**

TIMELINE

****Milestone I: DUE December 17, 2014, to Robert McKinney**

- Inventory sheet, original allocation (by room)
- Number of:
 - Faculty
 - Staff
 - RA’s and TA’s (Nancy Franks)
- Operations of each unit in OLVR
- Faculty duties
- Spreadsheet (roughly Nov. 10-11)

Task Force to Review Space Usage in Oliver Hall
Meeting Minutes – January 13, 2015

IN ATTENDANCE

Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Steven Oubre, Thomas Sammons,
Michael Totaro (Chair)

EXCUSED

Bill Crist

- The group discussed contents of the Milestone I Report, which was submitted to Robert McKinney on December 17th, 2014. There were a few clarifications made about the report; however, all agreed that contents of the report reflected (to the extent possible) an accurate view of the current usage by OLVR Hall occupants.
- Discussion ensued regarding an appropriate approach to Milestone II Report, which should describe existing alignment between INTENDED and ACTUAL.
 - The group addressed each room/lab, one by one, and identified several as essentially “unused,” which are as follows:
 - OLVR Rooms 210, 217, 220, 226, 227, 229, 233 (Total = 1,175.51 sq. ft.)
 - OLVR Rooms 311, 345, 346, 351, 357, 359 (Total = 2,693.78 sq. ft.)
 - Thus, total “unused” space is 3,869.29 sq. ft. (1,175.51 sq. ft. + 2,693.78 sq. ft.)
- S. Oubre agreed to indicate unused / available space, as well as provide total unused / available sq. footage, for inclusion in the Milestone II Report
- Meeting was adjourned.

Task Force to Review Space Usage in Oliver Hall
Meeting Minutes – February 18, 2015

IN ATTENDANCE

Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Steven Oubre, Thomas Sammons,
Michael Totaro (Chair)

EXCUSED

Barry Ancelet, Bill Crist

- The group discussed contents of the Milestone II Report, which was submitted to Provost Dr. Henderson on January 30, 2015
- Clarifications since Milestone II Report:
 - OLVR 213 – Not labeled, but serves as an office for Grader
 - OLVR 217 – CMPS currently interviewing to fill tenure-track position, anticipated occupant of this office
 - OLVR 220 – FAX and supply room
 - OLVR 229 – CMPS Accreditation Room (dedicated)
- Group “toured” several offices and determined that OLVR 313, currently used as CACS file room, could be scaled down (assuming archiving of least-used files)
- Task force members agreed that we will target, say, 2-3 alternatives in final report (i.e., Milestone IV)
 - One plausible alternative is to modify the “bullpen space” on 3rd floor – at present, very much underutilized – so that it may accommodate the following “new” spaces:
 - Lobby
 - School Director’s office
 - CACS Coordinator’s office
 - CMPS Coordinator’s office
 - INFX Coordinator’s office
 - Administrative Assistant’s office (3 cubicles)
 - Copy room
 - Student workers
- S. Oubre agreed to take existing 3rd floor plans and revise to accommodate this alternative
- Meeting was adjourned

Task Force to Review Space Usage in Oliver Hall
Meeting Minutes – March 25, 2015

IN ATTENDANCE

Barry Ancelet, Bill Crist, Hsiu-Yueh “Sonya” Hsu, Robert McKinney, Michael Totaro
(Chair)

EXCUSED

Nona Istre, Steven Oubre, Thomas Sammons

- The group discussed the following:
 - Contents of the Milestone III Report, which was submitted to Provost Dr. Henderson on March 1, 2015
 - How to proceed with the Milestone IV (Final) Report
- B. Ancelet (Faculty Senate representative and newest member of the task force) shared his thoughts concerning space utilization in Oliver Hall.
- Task force members agreed that the following alternatives for the final report are most viable (not listed in any particular order):
 - As indicated in previous Minutes (as well as the Milestone III report, including proposed revised blueprints), one alternative is to modify the “bullpen space” on 3rd floor – at present, very much underutilized – so that it may accommodate the following “new” spaces:
 - Lobby
 - School Director’s office
 - CACS Coordinator’s office
 - CMPS Coordinator’s office
 - INFX Coordinator’s office
 - Administrative Assistant’s office (3 cubicles)
 - Copy room
 - Student workers
 - Another option is to modify (and expand) the area in and around the OLVR 222 Suite, in order to accommodate essentially the same “new” spaces as indicated in the previous alternative.
- S. Oubre has already provided revised blueprints as per the first alternative above, and has agreed to take existing 2nd floor plans and revise to accommodate the second alternative above.
- All present agreed that one final meeting was likely necessary, and would occur prior to the April 15th due date for Milestone IV (Final) Report.
- Meeting was adjourned.

Task Force to Review Space Usage in Oliver Hall
Meeting Minutes – April 14, 2015

IN ATTENDANCE

Barry Ancelet, Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Steven Oubre,
Thomas Sammons, Michael Totaro (Chair)

EXCUSED

Bill Crist

- Following considerable discussion, task force members agreed to submit the following two alternatives to Provost Dr. Henderson (not listed in any particular order):
 - One alternative is to modify the “bullpen space” on 3rd floor – at present, very much underutilized – so that it may accommodate the following “new” spaces :
 - Lobby
 - School Director’s office
 - CACS Coordinator’s office
 - CMPS Coordinator’s office
 - INFX Coordinator’s office
 - Administrative Assistant’s office (3 cubicles)
 - Copy room
 - Student workers
 - Another alternative is to modify (and expand) the area in and around the OLVR 222 Suite, in order to accommodate essentially the same “new” spaces as indicated in the previous alternative
 - In contrast to the 3rd floor alternative, this particular alternative could accommodate an impressive glassy “storefront” with a School logo, or even logos of each of the three units (CACS, CMPS, and INFX)
- S. Oubre has already provided revised blueprints as per the first alternative above, and has agreed to take existing 2nd floor plans and revise to accommodate the second alternative above.
- All members of the task force are in agreement as per these two alternatives, which would be presented to Provost Dr. Henderson in the form of a final report (Milestone IV).
- Meeting was adjourned.

Appendix B. Milestone Reports I, II, and III

University of Louisiana at Lafayette

Task Force to Review Space Usage in Oliver Hall Milestone I Report December 17, 2014

Members: Bill Crist, Hsiu-Yueh "Sonya" Hsu, Nona Istre, Robert McKinney, Michael Totaro (Chair), Steven Oubre, Thomas Sammons

Charge: As per State of Louisiana Guidelines:

1. Identify building resource NEEDS of all units in James R. Oliver Hall (OLVR)
 - Dean's Office
 - School of Computing and Informatics (CMIX)
 - Center for Advanced Computer Studies
 - Computer Science Program
 - Informatics Program
2. Articulate current building resource USES by all units in OLVR
3. Assess the ALIGNMENT between NEEDS and current USES

Milestone I

Units in James R. Oliver Hall

1. Office of the Dean, Ray P. Authement College of Sciences

Established in 1974, the Ray P. Authement College of Sciences is dedicated to the advancement of scientific knowledge through research and the extension of the scientific heritage through teaching. The College offers 8 B.S. degrees (Biology, Chemistry, Computer Science, Environmental Science, Geology, Informatics, Mathematics, and Physics), 5 M.S. degrees (Biology, Computer Science, Geology, Mathematics, and Physics), and 3 Ph.D. degrees (Biology, Computer Science, and Mathematics). Additionally, the College houses pre-professional programs in medicine, dentistry, veterinary medicine, physical therapy, and pharmacy. The Office of the Dean is the administrative unit of the Ray P. Authement College of Sciences.

OFFICE OF THE DEAN						
	<i>Duties</i>	<i>Office Location</i>	<i>Storage / Files 1</i>	<i>Storage / Files 2</i>	<i>Storage / Files 3</i>	<i>Storage / Files 4</i>
Azmy Ackleh, Dean	Dean, Sciences	201H	201F, Conf Room	201K	201, Lobby	201K, Storage
Michael Totaro, Associate Dean	Associate Dean, Sciences; Acting Director, CMIX	201E	201F, Conf Room	201K	201, Lobby	201K, Storage
Lee Price, Assistant Dean	Assistant Dean, Sciences	201D	201F, Conf Room	201K	201, Lobby	201K, Storage
Grace Bouillon, Executive Assistant to the Dean	Executive Assistant to Dean Ackleh	201G	201F, Conf Room	201K	201, Lobby	201K, Storage

2. School of Computing and Informatics (CMIX)

The School of Computing and Informatics has a dedicated faculty with teaching and research expertise in all major branches of computer science, computer engineering, and information studies. Students choose from a diverse set of courses being offered every semester and have access to state-of-the-art facilities.

CMIX								
	<i>Duties</i>	<i>Office Location</i>	<i>Lab 1</i>	<i>Lab 2</i>	<i>Storage / Files 1</i>	<i>Storage / Files 2</i>	<i>Storage / Files 3</i>	<i>Storage / Files 4</i>
Loc Stewart, Senior Systems Administrator	Maintain the IT/IS functions in Oliver Hall	302	319 - server room	318 - computer/printer equipment, accessories, parts and supplies	311 - storage room	NA	NA	
Jan Chang-Yea, Senior Systems Administrator	Maintain the IT/IS functions in Oliver Hall	301	310 - maintenance and repair service room	321 - Lab assistants	NA	NA	NA	
Nancy Franks, Administrative Assistant	Managing CACS/CMIS affairs; all purchases/travel requests from CMIX, some from CACS; provide some supports to Ms. Erika	307	NA	NA	335 - file room	314 - Supply room	220 - Printer/Fax/Mail Room	
Shari Hinkle, Administrative Assistant	Managing CACS affairs; faculty and graduate students needs	308	NA	NA	NA	NA	NA	
Erika Herring, Administrative Assistant	Managing all students' affair for CMPS and INFX undergraduate students	222B	NA	NA	222G - storage room	222F - storage room	222H - storage room	222C - storage room
<i>Other (below)</i>								
			306 - Skype Meeting Room					

3. *Center for Advanced Computer Studies (CACS)*

The Center for Advanced Computer Studies exists to provide quality, cutting-edge educational experiences to computing majors at the Master's and Ph.D. levels.

CACS aims to provide students with strong conceptual foundations (theoretical and experimental), and also expose them to the forefront of the developments in the field of computing. Recognizing the applicability of computing to all fields of knowledge and practice, the Department will provide a variety of degrees and programs at each of the degree levels, and will cooperate with other units of the University to provide interdisciplinary degree programs.

Mission of CACS mission includes industrial outreach and other methods of sharing its expertise with the University, the Region, and the State, as is appropriate for a department in a State University.

Please see the following page for CACS table.

CACs					
	<i>Duties</i>	<i>Office Location</i>	<i>Lab 1</i>	<i>Lab 2</i>	<i>Lab 3</i>
Magdy Bayoumi, Loflin Chair Professor		209, 241	204	208	
Christoph Borst, Associate Professor		342	240		
Henry Chu, Professor		304			
Subrata Dasgupta, Eminent Scholar Chair Professor		309			
William Edwards, Associate Professor	Retired	351			
Miao Jin, Associate Professor		237			
Arun Lakhotia, Professor		325	328	210	
Patrick Landry, UCSS	Director, UCSS	306			
Rasih Loganatharaj, Associate Professor		303	317		
Tony Maida, Associate Professor		355	356		
Dmitri Perkins, Professor		353	341		
Dirk Reimers, Assistant Professor	No longer here	345			
Vijay Raghavan, Professor		305			
T.R.N. Rao, Professor Emeritus	Retired	311			
Nian-feng Tzeng, Professor		354	238		
Hongyi Wu, Professor		350	228	358	
Danela Zhao, Associate Professor		349	235	347	352
Mohsen Amini Salehi, Visiting Assistant Professor		236			
CACS RESEARCH SCIENTISTS (below)					
Ryan Benton	Primarily IRI	205			
Sounik Ghosh	No longer here	233			
Suresh Golconda		337	329		
GA's / TA's, etc. (below)					
260 Graders (3)		211			
360 Graders (2), 359 Grader (1)		213			
150 Graders (4), 430-1 Grader (1)		230			
261 Graders (2), 341 Grader, 450-1 Graders (2)		232			
453 Grader (1), 555 Grader (1)		234			
351 Lecturer, 351 Grader (1), 585 Grader (1)		322			
561 Grader (1), 430-2 Grader (1)		323			
415/515 Grader (1), 598 Grader (1), 450-2 Grader (1)		324			
INFX Grader (1), EECE Grader (1), 499 Grader (1)		326			
310 Grader (1), EECE Grader (1), 330/490 Grader (1)		327			
207/320 Grader (1), 500 Grader (1), 101/210 Grader (1)		331			
301 Lecturer (1), 361 Lecturer (1)		332			
500 Grader (1), 561 Grader (1), EECE Grader (1)		316			
Graduate Student Advisor		315			
RA's & Research Labs					
Offices		239, 321, 340, 346, 357			
Labs		310			
Storage / File Room					
CACS Supply Room		314			
CACS File Room		335			
Student Organizations					
ACM / IEEE		313			
ACM Security Club		343			

4. Computer Science Program (Undergraduate)

The Computer Science Program at the University of Louisiana at Lafayette offers an ABETaccredited baccalaureate degree program in Computer Science. Specifically, the Program offers a B.S. degree in computer science, with concentrations in cognitive science, computer engineering, information technology, scientific computing, and video game design.

CMPS UG					
	<i>Duties</i>	<i>Office Location</i>	<i>Lab 1</i>	<i>Lab 2</i>	<i>Storage / Files</i>
Frank Ducrest, Master Instructor	Teaching CMPS 120, 121, 260, 359, 360; system administrator for CMPS; UG student advising	215	105	NA	NA
Jim Etheredge, Professor and CMPS Coordinator	Teaching CMPS 260, 327, 359, 499; CMPS administrative work; UG student advising	219	106	NA	NA
Nona Istre, Master Instructor	Teaching CMPS 120, 121, CMPS 150, 6 sections; some CMPS administrative duties; the GA/RA assignments; UG student advising	222D	NA	NA	NA
Ashok Kumar, Associate Professor and Assistant Professor	Teaching CMPS 430, 453, 455; CMIX administrative duties; ; UG student advising	214	NA	NA	NA
Mark Radle, Assistant Professor	Teaching CMPS 261, 341, 420, 450; ; UG student	225	NA	NA	NA

5. Informatics Program (Undergraduate)

The goal of the Informatics program is to educate students to apply information technologies and to design, maintain, and adapt information systems that solve problems with an understanding of human needs and context. Specifically, the Informatics Program offers a B.S. degree in informatics, with concentrations in business informatics, health informatics, media technology, systems administration, web development, and individualized.

INFX UG				
	<i>Duties</i>	<i>Office Location</i>	<i>Lab</i>	<i>Storage / Files</i>
Denise Benton, Adjunct Instructor	Teaching INFX 101 and 201	203	NA	NA
Sonya Hsu, Associate Professor and INFX Coordinator	Teaching INFX 481, 380, 490; administrative duties; UG student advising	206	NA	NA
Mehmet Ergin Tozal, Assistant Professor	Teaching INFX 320, 412, 343 and CMPS 207; UG student advising	348	346	NA
Brian West, Senior Instructor	Teaching INFX 240, 321, 330, 470; system administrator for INFX; UG student advising	207	202 - VDI Lab, shared with CACS students	NA

University of Louisiana at Lafayette

Task Force to Review Space Usage in Oliver Hall Milestone II Report January 30, 2015

Members: Bill Crist, Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Michael Totaro (Chair), Steven Oubre, Thomas Sammons

Charge: As per State of Louisiana Guidelines:

1. Identify building resource **NEEDS** of all units in James R. Oliver Hall (OLVR)
 - Dean’s Office
 - School of Computing and Informatics (CMIX)
 - Center for Advanced Computer Studies
 - Computer Science Program
 - Informatics Program

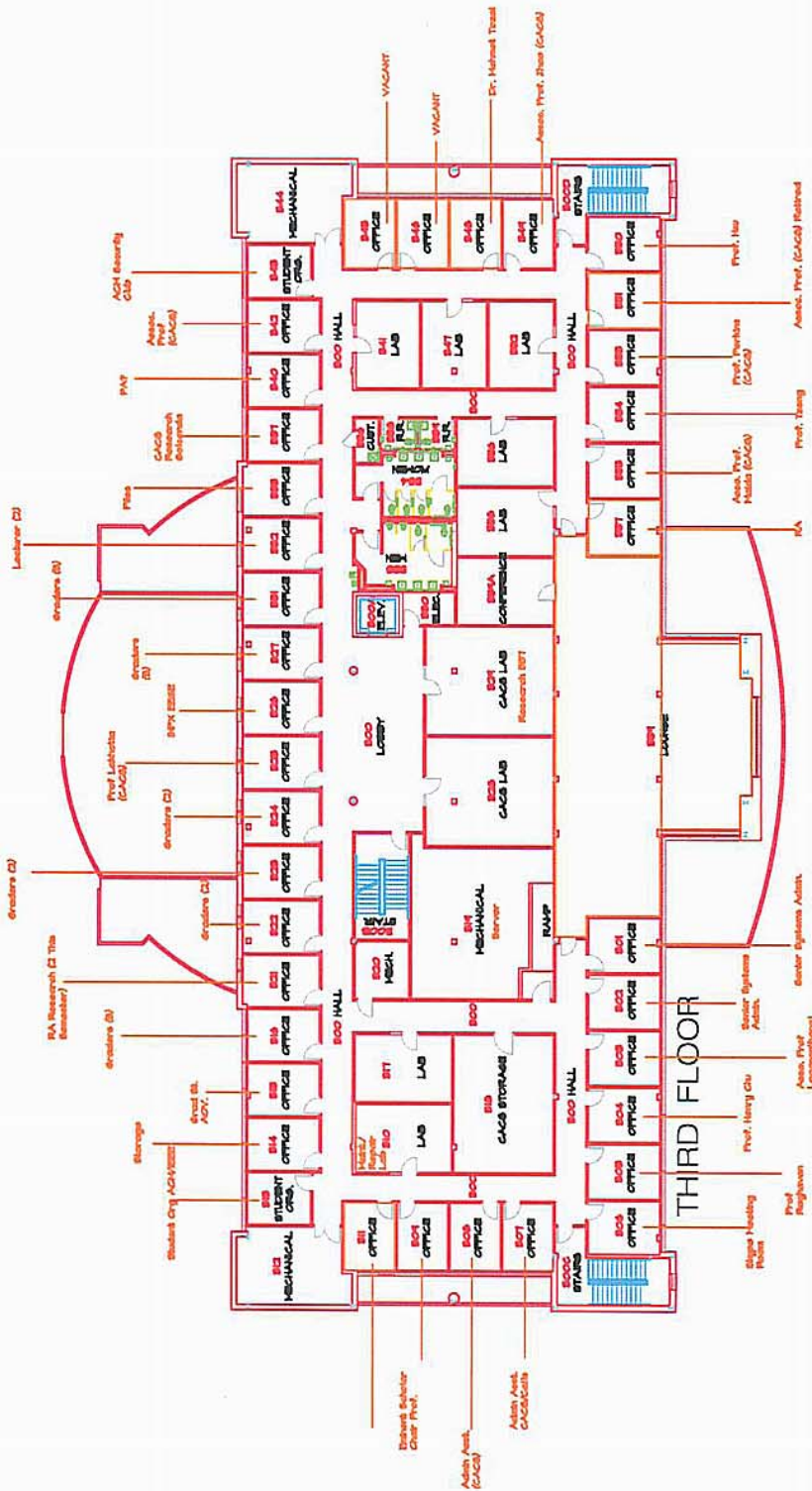
2. Articulate current building resource **USES** by all units in OLVR

3. Assess the **ALIGNMENT** between **NEEDS** and current **USES**

Milestone II

- Members of the Task Force to Review Space Usage in Oliver Hall met on January 13, 2015
 - The group discussed contents of the Milestone I Report, which was submitted to Robert McKinney on December 17th, 2014. There were a few clarifications made about the report; however, all agreed that contents of the report reflected (to the extent possible) an accurate view of the current usage by OLVR Hall occupants.
 - Discussion ensued regarding an appropriate approach to Milestone II Report, which should describe existing alignment between **INTENDED** and **ACTUAL**.
 - The group addressed each room/lab, one by one, and identified several as essentially “unused,” which are as follows:

- OLVR Rooms 210, 217, 220, 226, 227, 229, 233 (Total = 1,175.51 sq. ft.)
- OLVR Rooms 311, 345, 346, 351, 357, 359 (Total = 2,693.78 sq. ft.)
- Thus, total “unused” space is **3,869.29 sq. ft.** (1,175.51 sq. ft. + 2,693.78 sq. ft.)
- Please see the two attachments, which are the floor plans for Oliver Hall, 2nd and 3rd floors, that contain notes and square footage of “unused” space indicated (by office)



OLIVER HALL
 COMPUTER SCIENCE BUILDING
 UNIVERSITY OF LOUISIANA—MAIN CAMPUS

301-302 CONSULTING R
 303-304 LAB R
 305-306 LAB R
 307-308 LAB R
 309-310 LAB R
 311-312 LAB R
 313-314 LAB R
 315-316 LAB R
 317-318 LAB R
 319-320 LAB R
 321-322 LAB R
 323-324 LAB R
 325-326 LAB R
 327-328 LAB R
 329-330 LAB R
 331-332 LAB R
 333-334 LAB R
 335-336 LAB R
 337-338 LAB R
 339-340 LAB R
 341-342 LAB R
 343-344 LAB R
 345-346 LAB R
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 367-368 LAB R
 369-370 LAB R
 371-372 LAB R
 373-374 LAB R
 375-376 LAB R
 377-378 LAB R
 379-380 LAB R
 381-382 LAB R
 383-384 LAB R
 385-386 LAB R
 387-388 LAB R
 389-390 LAB R
 391-392 LAB R
 393-394 LAB R
 395-396 LAB R
 397-398 LAB R
 399-400 LAB R
 TOTAL 400 LAB R



University of Louisiana at Lafayette

Task Force to Review Space Usage in Oliver Hall Milestone III Report February 27, 2015

Members: Barry Ancelet, Bill Crist, Hsiu-Yueh “Sonya” Hsu, Nona Istre, Robert McKinney, Michael Totaro (Chair), Steven Oubre, Thomas Sammons

Charge: As per State of Louisiana Guidelines:

1. Identify building resource **NEEDS** of all units in James R. Oliver Hall (OLVR)
 - Dean’s Office
 - School of Computing and Informatics (CMIX)
 - Center for Advanced Computer Studies
 - Computer Science Program
 - Informatics Program
2. Articulate current building resource **USES** by all units in OLVR
3. Assess the **ALIGNMENT** between **NEEDS** and current **USES**

Milestone III

- Members of the Task Force to Review Space Usage in Oliver Hall met on February 18, 2015
 - Discussion ensued regarding an appropriate approach to Milestone III Report, which should address space needs/requirements, as per unit/program plans. Additionally, complete list of space usage was provided in Milestone II Report, with updated information (indicated below).
 - Clarifications since Milestone II Report:
 - OLVR 213 – Not labeled, but serves as an office for Grader
 - OLVR 217 – CMPS currently interviewing to fill tenure-track position, anticipated occupant of this office

- OLVR 220 – FAX and supply room
- OLVR 229 – CMPS Accreditation Room (dedicated)
- Expected growth: College of Sciences
 - The College of Sciences expects an increase in overall enrollment during the coming years, one result of which is an increase in needs and requirements from Dean’s Office and staff
 - School of Computing and Informatics (CMIX): Anticipate increases in enrollments and degrees awarded, due mostly to Louisiana Economic Development (LED) successes, namely, attracting new IT companies to Lafayette, such as: CGI, Enquero, and Perficient, to name a few
 - The following tables show expected CMIX enrollments and degrees awarded for the period 2014 - 2024.

School of Computing and Informatics: Projected Enrollment in Bachelors and Masters Programs (2014 – 2024)

Year	Fall Semesters	CMPS (Bachelors)	INFX (Bachelors)	CS (Masters)	TOTAL
0	2014	366	200	64	630
1	2015	368	240	70	678
2	2016	370	267	75	712
3	2017	372	287	81	740
4	2018	374	300	84	758
5	2019	376	313	91	780
6	2020	378	333	101	812
7	2021	380	360	112	852
8	2022	385	387	118	890
9	2023	413	413	125	951
10	2024	427	427	136	990

School of Computing and Informatics: Projected Production of Bachelors and Masters Degrees Awarded (2014 – 2024)

Year	Academic Year	CMPS (Bachelors)	INFX (Bachelors)	CS (Masters)	TOTAL
0	13/14	22	16	35	73
1	14/15	24	28	40	92
2	15/16	26	39	47	112
3	16/17	29	40	50	119

4	17/18	32	43	54	129
5	18/19	35	45	56	136
6	19/20	38	47	61	146
7	20/21	42	50	68	160
8	21/22	46	54	75	175
9	22/23	50	58	79	187
10	23/24	54	62	84	200

- Group “toured” several offices and determined that OLVR 313, currently used as CACS file room, could be scaled down (assuming archiving of least-used files)
- As indicated in Milestone II Report, total “unused” space is **3,869.29 sq. ft.** (1,175.51 sq. ft. + 2,693.78 sq. ft.)
- Task force members agreed that we will target, say, 2-3 alternatives in final report (i.e., Milestone IV)
 - One plausible alternative is to modify the “bullpen space” on 3rd floor – at present, very much underutilized – so that it may accommodate the following “new” spaces:
 - Lobby
 - School Director’s office
 - CACS Coordinator’s office
 - CMPS Coordinator’s office
 - INFX Coordinator’s office
 - Administrative Assistant’s office (3 cubicles)
 - Copy room
 - Student workers
- Please see the two attachments, which reflect possible new layout of the “bullpen space” on the 3rd floor, if this alternative were ultimately recommended and implemented