

## I. SECTION VII

### EDUCATIONAL SERVICES AND OTHER RESOURCES

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#### Educational Services

##### Center for Gifted Education

The UL Lafayette Center for Gifted Education is an instructional, research, and service center through which the University's activities in gifted child education are coordinated. Its primary activities include professional training for teachers of the gifted, summer enrichment programs for academically and creatively talented students, and consultation services in the area of gifted child education. The Center also houses an extensive collection of reference and curriculum materials on gifted and creative education and sponsors research in gifted and creative education. Faculty members may propose courses for the summer enrichment programs.

Each summer the UL Lafayette Center for Gifted Education offers enrichment opportunities for academically and creatively talented students. These programs include interdisciplinary classes for preschool children, the nation's only Creative Scholars Program for highly creative students in grades 7-8, and a variety of mini-courses in the sciences, arts, and humanities for students from kindergarten through the tenth grade. Two residential programs are offered for seventh and eighth grade students with high academic, creative, or artistic ability. Classes in these programs are developed and taught by university faculty and area teachers with specialized training in gifted child education; faculty stipends are based on class enrollments. Inquiries should be addressed to the Director of the UL Lafayette Center for Gifted Education.

##### Continuing Education Programs

UL Lafayette's Continuing Education department is an important component of the University's commitment to education. Continuing Education strives to provide an educational link between the University and the public. From art courses for children and cajun dance for adults to technical training programs for business, UL Lafayette's Continuing Education departments work

year round to serve industry and the community. The University values highly the close relationships it has established with business and industry and its role in the promotion of area economic development.

Courses are offered both during the day and evening hours as well as on weekends.

UL Lafayette's Continuing Education department has five divisions identifying and meeting the needs for training: Advanced Technology Training, Business and Industry Training Service, Environmental Training Center, Potpourri, and Elderhostel.

Faculty can receive extra pay or donate their pay to their departments for other uses (such as travel monies) by teaching Continuing Education courses. Additional information is available at the Continuing Education Department.

### **Counseling and Testing Center**

The UL Lafayette Counseling and Testing Center is part of the Division of Student Affairs and offers a variety of services to the campus community. These services include personal counseling, crisis intervention, and short-term psychotherapy for individuals, couples, and groups. Consultation services and workshops are also available to student groups, faculty, and staff. The Center also offers national standardized testing information and administration.

#### **Consultation**

The Counseling and Testing Center responds to requests from individuals, campus groups, and departments who need information, advice or customized programming on timely issues. These issues may involve dealing with individuals, special topics, or organizational and morale problems.

#### **Testing Services**

The Counseling and Testing Center serves as a National Testing Center for many nationally standardized tests. Information and application forms are available at the reception desk for the Law School and Medical College Administration Tests, Graduate Record Exam, National Teacher Exam, American College Test, the Test of English as a Foreign Language, and the Miller Analogies Test. Administration of these tests is conducted on national test dates by the Supervisor of Testing Services.

#### **Faculty/Staff Assistance Program (F/SAP)**

The Counseling and Testing Center provides limited services of assessment, short-term counseling (up to six sessions), and referral services to UL Lafayette employees for a wide range of drug, alcohol, and mental health concerns.

#### **Referral Procedures**

Referrals from faculty and staff range from simply suggesting to a student that he/she make an appointment to telephoning the Center (482-6480) with the student present to arrange services. Occasionally faculty and staff "walk" a referral to the Center for help.

#### **Confidentiality**

All staff follow ethical guidelines set forth by the American Association for Counseling and Development, the American Psychological Association and the National Association of Social Workers. Counseling records are not a part of any other University records and are held in strictest confidence.

## **Honors Program**

Students entering the University with a composite ACT score of 26 or greater are invited to enter the Honors Program, which is affiliated with state, regional, and national associations of honors programs. Students with lower ACT scores may apply for admission to the program; such students are individually considered. Honors Program students are assigned specially selected freshman advisors, their schedule requests receive priority attention, and small-enrollment classes with enriched content are designed for them. Honors versions of freshman and sophomore courses in biology, business administration, chemistry, communications, computer science, economics, education, engineering, English, geology, history, mathematics, music, philosophy, physics, political science and psychology are presently offered, with others in the planning stages. Special interdisciplinary honors classes in humanities and science are taught by teams of faculty members. All honors students schedule a special seminar each semester which provides a forum for the discussion of topics chosen by student committees. In addition, social and cultural activities are scheduled to provide further enrichment of the student's university experience and special scholarships are offered for which they are invited to compete. Student representatives, through service on the Honors Board, participate in Honors Program planning. By completing a senior thesis and meeting other requirements, students may receive an Honors Baccalaureate Degree. Inquiries should be made to the Director, University Honors Program.

Students who are not admitted to the Honors Program as beginning freshmen may qualify later if they have distinguished academic records. Advisors and teachers are urged to identify such students and send them to the Honors Director for a conference.

## **Information and Media Networks**

The department of Information and Media Networks is a division of Information Technology. Services include: 1) Computing Network Services, 2) Telephone Services, 3) PC Hardware Repair, 4) Printing Services & Copy Facilities, 5) Telephone Operator Services, 6) Distance Learning Facilities, 7) Compressed Video Meeting Facilities and 8) A/V Equipment Loan for the University.

The Information and Media Networks (IMN) main office is located in Dupré Library, Room 302. Information about services may be obtained by calling 337-482-6418.

### *Computing Network Services*

To obtain computer network communication services in new buildings, or to add service locations in existing buildings, contact IMN at 337-482-6418. To obtain repair services dial TT# from a campus telephone or 337-482-0088 from any telephone.

### *Telephone Services*

Campus telephone communications are provided by IMN. All 337-482-XXXX and 337-851-XXXX numbers are assigned to campus telephones. To obtain new telephone services dial TT# from a campus telephone or 337-482-0088 from any telephone. For repair service or assistance in using your campus telephone dial TT# or 337-482-0088.

### *A/V Equipment Loan Services*

Available on a loan basis are various instructional items, including video playback and television units, 35mm slide, overhead, 16mm film projectors, opaque projectors and other projection devices such as liquid crystal devices [LCD]. Audio equipment, screens, and public address systems are also available. All items for loan are for use for University functions only.

#### *PC Hardware Support Services*

Deployment of new and repair services for University owned PCs are provided by IMN. Also, IMN will inspect any out of service computing device to determine what repair methods are possible. You can obtain services by calling 337-851-1116.

#### *Video Conferencing / Distance Learning*

Point to point and multipoint video conferencing may be scheduled for meetings, seminars and classes. Information and Media Networks oversees compressed video classrooms that may be used for distance education.

#### *Printing Services*

Located on Coliseum Drive, Printing Services offers offset printing and large volume duplicating. Daily campus deliveries are made and same-day duplicating copying is offered as well as a host of additional printing services. Printing requisitions used when ordering reflect current pricing. Special printing jobs should be discussed in advance with the Printing Services office at 337-482-6341.

In addition, Copy Center facilities are located in Maxim Doucet Room 101, Martin Hall Room 126, Lee Hall Room 106, Small Business Development Center (formerly Bank One building), Career Services Center (formerly Eckerd's building), Foster Hall Room 106, Conference Center Room 464, Wharton Hall Room 402, Griffin Hall Room 221, Bourgeois Hall Room 122B, and Dupré Library Room 115. The Dupré center is open throughout regular hours of operation. Additional information about the copy centers may be obtained from Information and Media Networks at 337-482-6418.

The operating services portion of the departmental budget will be charged monthly for all copies produced in the copy centers by members of the department. Information about charges may be obtained from Computing Support Services {UCSS} at 337-482-6402.

#### *Telephone Operator Services*

The main campus telephone number, 337-482-1000, is answered by live operators directing callers to the proper departments. Campus operators also can provide assistance making International Calls and Campus Directory Information. Please dial 0# from a campus telephone to reach Operator Services.

#### *New Equipment Ordering*

For departmental purchasing, consultation may be provided upon request for new computer, telephone, reproduction or A/V equipment, including brand to brand comparisons.

### **Scholarships**

The Scholarship Office is responsible for coordinating and administering all academic University and UL Lafayette Foundation scholarships. The Scholarship Office, which is part of Enrollment Management, is also responsible for coordinating the incoming freshman scholarship program. Activities of this office include writing scholarship guidelines, consulting donors, and awarding scholarships in coordination with academic deans and department heads.

The Scholarship Office informs scholarship recipients of their selection, insures that students are able to collect their scholarship funds, publicizes the availability of University scholarships, and keeps donors apprised of the status of their scholarships.

The Scholarship Office annually distributes over 4,000 scholarships totaling in excess of \$4.2 million.

### **Speech, Language, and Hearing Center**

The Department of Communicative Disorders operates the UL Lafayette Speech, Language, and Hearing Center on the second floor of Burke-Hawthorne Hall. Diagnostic and therapeutic services are available to faculty members, UL Lafayette students and, by special arrangement, children of the faculty. The clinic services speech, language and hearing handicapped of all ages Monday through Friday from 8:00 a.m. to 4:30 p.m.

### **Television Production**

The University owns a television studio located on the second and third floors of Wharton Hall. While the main purpose of the studio is to provide experience for students studying for careers in the broadcast industry, it is also used by faculty and staff to prepare materials for classroom and public relations uses. Persons interested in using the facility should call the Television Studio.

### **Tutoring Services**

Free tutoring in many courses is offered to all students throughout the academic year through the Academic Success Center/ and the Special Services Departments. This service is coordinated with various academic and administrative departments. The program provides an opportunity for students to receive special academic assistance to clarify and review subject matter presented in the classroom.

Tutoring is located primarily in Lee Hall, but is also available for some subjects in other buildings on campus. Tutoring begins the first week of each semester. For further information call the Academic Success Center/ or Special Services Department.

### **University Computing Support Services**

University Computing Support Services provides computer services which support of the university's academic mission. The main services include the Help Desk, computer labs with printout services and online resources.

The Help Desk (Stephens Hall 201, 482-5516, [helpdesk@louisiana.edu](mailto:helpdesk@louisiana.edu)) is an initial point of contact for information and technical assistance with most campus computing activities. The Help Desk provides assistance to students, faculty, and staff who are using computers for academic pursuits. The most widely recognized activity of the Help Desk is UCS account activation. The Help Desk provides self-help guides (available as printed handouts and as online documents), as well as one-on-one user instruction. The Help Desk also provides limited assistance for software applications in common use on personal computers (Windows and Mac). Other topics frequently addressed by the Help Desk include changing passwords, statistical analysis software, receiving e-mail, forwarding e-mail, and establishing e-mail aliases.

The UCS client-server facilities, located on the first floor of the Conference Center and Stephens Hall, provide e-mail and Internet access, personal and University web pages, as well as numerous academic applications. An account on this system is provided to any student, faculty, or staff member (including retirees) who request one; eligibility is determined from the administrative database. Faculty may request additional computing resources ("projects") for their classes. These systems may be accessed via workstations connected to the campus network, either directly or by dialup; or from any system on the Internet. Public labs and output distribution areas are located on the first floor of Stephens Hall and the first floor of the Conference Center. The Stephens Hall facility also has a video projector.

UCSS provides several computer-based services which are available to all students, faculty and staff. Two of the most important are Moodle and ULink. Moodle ([moodle.louisiana.edu](http://moodle.louisiana.edu)) is an online course management system which allows professors to create effective online learning communities. ULink ([ulink.louisiana.edu](http://ulink.louisiana.edu)) is the university's online information system. Through ULink users are allowed to send and receive university email, access the online course registration system, view and print unofficial course transcripts, view and print class and final exam schedules, and access other student academic tools and resources.

## **Other Resources**

### **Assessment**

The University uses several instruments to assess the effectiveness of its educational, administrative, and student support programs. Institution-wide assessment activities include the Student Evaluation of Instruction, conducted in all classes each semester. Results of the SEI are distributed to the class's instructor and his/her department head. The University also conducts an annual evaluation of administrators. Additionally, the University administers numerous assessments of student performance and satisfaction, including the CLA, NSSE, SOS, iSkills, and MAPP.

### **Athletics**

The University sponsors an intercollegiate athletics program that competes in the NCAA's Division I. The University competes in sixteen sports, eight each for men and women. Season tickets are available to faculty and staff at a discounted price. Information is available from the Cajundome Ticket Office.

### **KRVS**

KRVS is licensed to the University of Louisiana at Lafayette and operates on 88.7 FM (100,000 watts) in Lafayette, Louisiana. The station serves much of Acadiana (French Louisiana).

Because nearly one quarter of the listeners served by KRVS are French speaking, KRVS broadcasts approximately 30 hours weekly of Cajun and Creole programs. KRVS supplies historical and cultural programs, as well as musical programs designed to preserve the rich heritage and language of the French-speaking people of Acadiana.

A member of National Public Radio and a Public Radio International Affiliate, KRVS broadcasts many network offerings including All Things Considered, Morning Edition, Car Talk and World Cafe.

### **Recreation**

Faculty and staff have access to recreational facilities at the Bourgeois Hall complex. The facilities include basketball, racquetball, and tennis courts; an indoor track; a weight room; putting

greens; and a swimming pool complex. Spouses of faculty and staff may also use the facilities for a moderate annual fee. Information about open recreation programs and hours of operation is available from the Intramurals Office.

### **Advising Student Organizations**

Faculty may also serve as advisors to any of the many student organizations at the University. For resources and details on the roles and responsibilities of faculty advisors to student organizations, see <http://ullafayetestudenthandbook.com/responsibility-of-advisors>

### **UL Lafayette Study Abroad Program**

The UL Lafayette Study Abroad Programs are anywhere from 10 days to six weeks on-site with UL Lafayette students. We currently offer programs in Costa Rica (10 days), England (two weeks), France or Italy (six weeks) teaching students in some of the most historical and educational locations imaginable. The programs offer a wide variety of courses, which change each year, depending on faculty proposals. All courses are designed to take advantage of the physical and cultural setting in which students study. Students eligible for the program include both continuing UL Lafayette students and those in good standing at other institutions. All students enroll in six to nine credit hours of class work depending upon the program, though courses may be audited if a student prefers. Additional information about the UL Lafayette Study Abroad Program is available through the UL Lafayette Study Abroad Office website: <http://studyabroad.louisiana.edu>. You may also contact the office at 482-5438 or [studyabroad@louisiana.edu](mailto:studyabroad@louisiana.edu).

### **University Art Museum**

The Paul and Lulu Hilliard University Art Museum is a valuable resource for faculty and students at UL Lafayette. The museum presents between 12 and 16 changing exhibitions each year and a myriad of programs, lectures and performances. UAM is also a social gathering place for students and faculty. The Art Museum seeks to engage students in creative and meaningful ways that have the potential to nurture life-long lovers and supporters of the arts. Meaningful involvement of faculty across disciplines can lead to a broader understanding and appreciation of the key importance of art and visual culture in civilizations and cultures throughout human history. Faculty can use museum collections to teach new ways of thinking. Since the opening in 2004 the museum has developed gallery teaching partnerships with English, history, and anthropology. One of the most important roles of the university's museum is to bring objects to our student body that otherwise they may never see. Therefore UAM presents long-term loans from underused collections in larger museums, experimentation with new media in partnership with related university disciplines and resources.

UAM's permanent collection plan articulates our direction toward artworks which are "produced in, or influenced by, the arts and cultures of the Americas, Africa, Europe, and the Caribbean, as well as the art of artists influenced by the prevailing imagery of Louisiana. Specific focus is given to artists who work or have worked in Louisiana and/or influenced the culture of Louisiana." Information about museum programs can be found on the web at [museum.louisiana.edu](http://museum.louisiana.edu). The museum is located adjacent to Girard Park at 710 East St. Mary Blvd directly across from the new parking garage.